

Position: Housekeeper (Seasonal; Full-Time or Part-Time – Mid to Late April through early October)

Reports to: Lead Housekeeper

Wage: Starting at \$17/hour

This is a seasonal position supporting peak summer operations through the primary hospitality season (approximately through early October).

As a Housekeeper, you are responsible for maintaining clean, comfortable, and welcoming guest spaces throughout the lodge, cabins, and common areas. This role is essential to the overall guest experience at Imperial River Company.

Housekeepers work as part of a team to ensure rooms and facilities are cleaned thoroughly, efficiently, and ready for arriving guests.

Core Responsibilities

Cleaning & Room Preparation

- Clean guest rooms, bathrooms, and common areas according to company standards
- Follow housekeeping checklists to ensure consistency and quality
- Make beds and replace linens including sheets, pillowcases, and blankets
- Clean windows, surfaces, and fixtures
- Restock room supplies and amenities as needed

Laundry

- Fold laundry including towels, sheet sets, and top sheets
- Assist with maintaining organized laundry areas
- Ensure linens are properly sorted and handled

Facility Maintenance Awareness

- Report equipment problems immediately to the manager on duty such as leaky faucets, broken furniture, or plumbing issues
- Help maintain facilities in a sanitary and well-kept condition

General Duties

- Operate mechanized cleaning equipment when needed
- Dispose of trash, waste, and other disposable materials properly

Maintain a clean and organized workspace
Wear the Imperial River Company shirt during shifts

Position Qualifications

Fun, friendly attitude

Strong work ethic and attention to detail

Desire to work in a customer service environment

Ability to work both independently and as part of a team

Willingness to work weekends and holidays during the busy season

Ability to meet physical demands including lifting, bending, and extended movement